

January 9, 2024

The Remer City Council held their regular meeting January 9, 2024, 5:30 P.M. at the Remer City Hall.

## **ROLL CALL**

Present: Mayor Mark Gravelle, Diane Ammerman, Brandon Nelson and Katelyn Edstrom. Absent Dave Anderson.

Pledge of Allegiance

## **ADDITIONS TO AGENDA**

**Mayor Gravelle opened regular meeting @ 5:30 P.M.**

## **REPORTS**

Remer Volunteer Fire Department, Chief Kristian Myers

RVFD 01/09/2024 Council Meeting

### **No calls in December.**

**Relief Association Donation:** the members of the RVFD Relief Association, an organization separate from the Fire Department, whose purposes are to act as a fraternal order of individuals, legally conduct charitable gambling, and manage the RVFD members' pension, are presenting the City of Remer with a donation of \$3,000 to be used for the purchase of a set of PPE/ turn out gear. This money was raised through our recent pancake breakfast fund raisers.

**ESST:** Presented statement, explained situation, and displayed notice on 1/7/2024: Employee sick and safe time. MN Stat§ 181.9447, sub 9 requires employers to provide accruing sick time for "employees." One hour of ESST for every 30 hours worked. Definition of "employee" is anyone who has worked 80+ hours in a calendar year. Notice is hanging on Bulletin Board. If you believe you have worked a total of 80 hours at any point in the year notify the City Clerk. ESST is paid at minimum wage. For purposes of computation, business and in-house training meetings are two hours, schooling hours are based on number of credits, incident hours are based on actual call time.

**Proposed "Department Personnel Policy" language regarding officer attendance:** Seeking approval to add language to policy: Additional attendance requirement for officers: to maintain good standing, the Chief, Assistant Chief, Captains, and Safety Officer are required to make, at a minimum, 40% of all emergency calls in a given year. Attendance will be calculated as of December 1<sup>st</sup> each year and used to determine eligibility for elections for the coming year at the December business meeting. This requirement does not affect pension eligibility, only future officer eligibility.

**FA-1:** need clerk's signature on form. I'll submit to state to secure 2024 funding.

Truck Committee: We have visited Longville and Emily. Learning what we like, what we don't like.

**2024 Schools:** Mahnomen: February 17 and 18  
MNFCA Duluth: March 15-17 (Officers)  
Moorhead: April 13 and 14.

**Training: 01/17/2023:** AED and CPR refresher. Classroom.

I will be gone from 1/11/2024 through 1/24/2024. Nick Parent, Assistant Chief, is your primary contact in my absence.

**Nelson-Edstrom: Approved department personnel policy language regarding officer attendance. All Approved.**

Clerk signed FA-1 form.

KC Johnson gambling update to stakeholders 1/9/2024

General Process Updates:

Per Gambling Control, House Rule "Seller May Limit to 20 tickets per person when box is low", was too vague. Must limit all the time or never.

Made the decision to Limit to 40 tickets at a time New money each time.

New Money means they may "roll" playbacks in addition to New Money  
Meat Raffles

Discontinued paying "volunteers" to run meat raffle due to:

Continued gambling by those running meat raffle

Paid employee of Muni can't be paid by FD

Informed manager that FD takes responsibility of Thursday meat raffles, Muni must "own" any other meat raffles

Employee meetings/ training/ feedback??

KC able to attend 1 to 2 employee meetings per year for training refresh

KC looking for manager to be the primary driver of corrective actions, not relying so much on my time

Shortage Update:

See attachment - 2022/2023 percentage summary

Last Update like this was November 2023 after a very bad year

For the first 7 months of 2023 the numbers were good

The last 4-5 months have been bad

Discussing with manager what may have changed from July to August

Employee changes?

One month employee sold \$2 tickets for \$1

Discussion on steps to correct

Put on Notice. KC spoke to manager about the trend that needs to be addressed

Manager has been doing more 'in play' audits

Started to teach other employees

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Require games be audited prior to new seller opening a box

This takes time at the beginning or end of shifts

Reduce number of games in play.

All \$1 games potentially

This will likely reduce tips/revenue

Give sellers their own boxes

This will reduce number of boxes in play and likely tips/revenue

Put a pull tab machine

Takes up space in bar

Less tips

Reduction in negotiated Rent - currently Muni receives 20%

Woodland Insurance, Agent Kristian Myers

1. Renewal updated reports from clerk and maintenance departments
2. 2023- 1 claim, ambulance rig hit deer
3. LMC Dividend check \$ 1,630.00
4. Liability coverage waiver form-limit 2 million dollars

**Anderson-Nelson: Approved the member does not waive the monetary limits on municipal tort liability established by Minn. Stat. 466.04. All approved.**

Maintenance Department, Tyler Seifert Supervisor

1. Speed sign ready to be installed
2. Mn Pollution control permit MNG585210
3. Water at city park was left running
4. Intern for February - May 2024, clerk will contact Sourcewell
5. Remer Repair letter on snow removal
6. Midstate plastic back up area

Remer Volunteer Ambulance Department, Chief Diane Ammerman

1. 2024 MinnesotaCare tax rate change to 1.8%
2. Training on run report forms
3. Arrowhead training 3 will attend
4. Will need extra keys for rigs
5. Chief contacted Expert billing, need to get billing and reports current

Remer Area Chamber of Commerce

Bigfoot statue invoice total \$39,800.00, deposit paid \$ 19,900.00-\$9,950 due when foam sculpture is complete and \$9,950 when statue is delivered.

**Edstrom-Anderson: Approved Consent Agenda. All Approved.**

1. **December 4 & 12, 2023, Minutes**
2. **Permits-None**
5. **Regular meeting- Tuesday February 13, 2024- 5:30 PM @ City Hall**  
**Working session- Monday February 5, 2024- 5:30 PM @ City Hall**

## **NEW BUSINESS**

1. 2024 Approve 2024  
Legal Paper  
City Depository  
City Attorney  
City Health Officer  
City Engineer  
City Authority Signature of Remer Municipal Airport  
City Authority Signature of Remer Ambulance Department
2. Approve 2024 Commissioner's  
Liquor  
Maintenance & Streets  
Airport & Cemetery  
Water & Sewer
3. 2024 Fee Schedule
4. Resolution 01-02-24 Appointing Elections Judges for the 2024 Elections in the City of Remer
5. Ordinance No 24-01 amending section 14 of the city ordinance regarding fee schedule.
6. Remer Area Yard and Garden Club- Scholarship Liam Wake \$500.00.
7. Little Sand Group Home Letter update on 2023 activities read by Mayor Gravelle.

**Edstrom-Anderson: Approved 2024 Legal Paper- Press Citizen, City Depository-First National Bank, City Attorney- Andrew Shaw, City Health Officer- Cass County, City Authority Signature of Municipal Airport- Mayor & Clerk, City Authority Signature of Remer Ambulance Department- Chief. All Approved.**

**Nelson-Anderson: Approved 2024 Commissioner's Liquor- Ammerman & Edstrom, Maintenance & Streets- Mayor Gravelle, Airport & Cemetery- Anderson, Water & Sewer- Nelson. All Approved.**

Edstrom-Nelson: Approved 2024 Fee Schedule. All Approved.

Anderson-Edstrom: Approved Resolution 01-02-24 Appointing Elections Judges for the 2024 Elections in the City of Remer- Head Judge- Patricia Ritter, Elizabeth Blundell. Judges-Jodi Archer, Kaara Nelsson, Mercedes Bennett, Kerry Ruyak & Marc Ruyak. All Approved.

Anderson-Edstrom: Approved Ordinance No 24-01 amending section 14 of the city ordinance regarding fee schedule. All Approved.

**ORDINANCE NO. 24-01**

**AN ORDINANCE AMENDING SECTION 14 OF THE CITY ORDINANCE REGARDING FEE SCHEDULE**

**CITY OF REMER  
COUNTY OF CASS  
STATE OF MINNESOTA**

The City Council of the City of Remer does ordain as follows:

**Purpose and Intent**

The purpose of these ordinance amendments is to amend Sections 14.1 of the Remer Land Use and Subdivision Ordinance as follows:  
Addition of a violation fee to the fee schedule

**Amendment**

**14.1 Fee Schedule**

Violation of the City Code where each day counts as a separate violation.....\$100

**Effective Date**

This ordinance amendment shall be in full force and effect from and after passage and publication according to state law.

**Repeal**

This ordinance shall repeal all ordinances inconsistent herewith.

Nelson-Edstrom: Approved adjourning regular meeting at 7:10 P.M.. All Approved.

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Mark Gravelle, Mayor

ATTEST:

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Elizabeth Blundell, Clerk